

RULES & REGULATIONS FOR THE USE OF THE ARROWHEAD BEACH CLUBHOUSE

RESERVATIONS FOR PRIVATE USE

1. **MEMBERS ONLY** may reserve the clubhouse for private use. The member's assessment/dues account shall be up-to-date.
2. **MEMBERS** reserving the clubhouse for a private party shall be present while the clubhouse is in use.
3. **MEMBER** reserving the club house for a private function shall sign the "Clubhouse Use Agreement."

MAXIMUM CAPACITY

1. **FOR A SEATED MEAL**, the maximum number of people shall be 150.
2. **NO** hooks, nails, screws, staples, tacks, thumb tacks, etc., shall be used to hang items from the woodwork, walls and ceiling.
3. **NO** items shall be hung from the air/heat vents.
4. **NO ALCOHOLIC BEVERAGES** shall be served when minors (individuals under 21 years) are in attendance.
5. **NO ALCOHOLIC BEVERAGES** shall be permitted in the park area.
6. **NO ANIMALS (PETS) PERMITTED** in the clubhouse or the park, except seeing eye dogs in the company of its owner.

PRIOR TO DEPARTURE

1. **ALL KITCHEN EQUIPMENT** shall be turned off and cleaned; including the drip pans for the grill and stove.
2. **TURN OFF** the hot water.
3. **TURN OFF** the air conditioning/heating systems.
4. **CLOSE AND LOCK** all windows.
5. **REMOVE** all trash and garbage.
6. **LEAVE** the clubhouse clean.
7. **TURN OFF** all lights except the **EXIT** lights.
8. **CLOSE AND LOCK** all doors
9. **CLOSE AND LOCK** the gate as you leave.

POST USE INSPECTION-COMMENTS

1. The cost of any repairs for damage to the clubhouse and equipment; other than normal wear, shall be billed to the member reserving the clubhouse.
2. In the event you have a problem with the building or the equipment, please advise.
3. If you have any recommendations for improving the clubhouse or the equipment, please submit your recommendations to the Directors.