

ARROWHEAD PROPERTY OWNERS ASSOCIATION
MINUTES OF MONTHLY MEETING
JUNE 11, 2016

Call to order by President Colleen Nicholas: 9:00 AM

Invocation by Kenny Nowlin

Roll Call:

Kenny Nowlin	PRESENT
Brenda DeMoulin	PRESENT
George Farrell	PRESENT
Chuck DeMoulin	PRESENT
Bill Dunn	PRESENT
Dana Nicholas	PRESENT
Colleen Nicholas	PRESENT
Amy Cisneros	PRESENT
Lisa Bullock	EXCUSED ABSENCE

Property owners present: 22

Minutes from last meeting read and approved 7-0.

Members reminded minutes are available as hard copy or on the website.

COMMITTEE REPORTS

Ecology – Kenny Nowlin reported that Chowan River and Indian Creek are normal and rainfall was 3.25 inches and salinity was 0. Hydrilla team came out and surveyed AB and found no Hydrilla present at this time. Volunteers requested for painting breezeway at gatehouse on cleanup day, June 18. Yard sale at the barn on same day @ 9 AM. (Yard sale held – Kenny report for this month). Yard of the month for June was Fred & Jean Epps. Thanks to Barbara Sutton and Bill Dunn for assistance.

Public Works – Bill Dunn reported that potholes on unpaved roads filled. Trees with ribbons need pruning or cutting. Cost is around \$2000. President Nicholas asked about trees hanging over road that need cutting (Bagley awarded contract to cut – Bill will report for this month). Fred Wilson reported state will cut overhanging trees on roads. Bill also reported that women's room has been repaired and men's room had light bulb repaired.

Building Control – Chuck DeMoulin reported that 3 permits were granted and reminded owners that any outside structural work needs APOA permit, which is free. One letter sent to property owner that has not paid AMAs. Lien will be put on property. Property owner has unoccupied house and inquired about renting. Letter was sent that no leasing or renting is allowed. Owners were reminded to report any dwelling they think may be rented. This includes real estate companies. President explained rental procedures and grandfathered properties.

Treasurer – Brenda DeMoulin reported that total income for May was \$19,197.60 and expenses were \$3263.72. As of 5/31, checking balance was \$37,909.06 and reserve balance was \$95,089.51. 5/18 transferred \$23,485.55 with starting balance of \$1436.53 for new fiscal year. Also AMAs over 90 days past due are being reviewed.

Brenda also reported Park Opening was big success on May 28 with approx. 60 people here for opening along with wedding and birthday party, park occupancy was over 150. Hot dogs ran out but will make sure more are purchased for next time. Membership thanked for coming.

Park Operations – Amy Cisneros reported 12 people have signed up for working gate for summer. Key times are all day Sat. & Sun. and evenings during the week. Calendar made up and one copy will be at gatehouse and one in office. Sign up as needed. Amy also called for meeting with gate volunteers to go over expectations, guidelines, rules, etc. (meeting held – Amy will report). Sign up sheets out for volunteers.

More activities for kids like ice cream social, end of summer Olympics, movie night to help all get to know one another. Bylaws mention welcome committee under Park Operations. Would be good idea to form one again. Sign up sheet provided for that also.

Members reminded Clean up day is June 18 and come out and help.

One member asked about extra passes and was told it is being looked into.

Clubhouse rented 3 times in June and 9 times in July.

Communication Committee – Colleen reported that newsletter will be going out between July 11-14. Volunteers needed for newsletter distribution. Sign up sheet provided.

Web page still being worked on but looks good. Facebook page has more new “likes.” Members were reminded to send in pictures for web site.

Neighborhood Watch – Dana Nicholas reported that no meeting took place in May but the June meeting will be reported. Call log was faxed from Sheriff’s office for AB and various incidents were relayed to members. Low number of incidents over last 60 days. Car decal proposal to Board at July meeting (report by Dana). Distributed through Nov. newsletter – 2 per person. T-shirts for NW members also in proposal as well as AB T-shirts. Members reminded no unauthorized vehicles in park. 24 of patrol time for May/June. Member noted Sheriff’s department riding on bicycles and more visibility in general.

Legal – In Lisa Bullock’s absence, Colleen Nicholas reported on a couple of pieces of old business such as legality of raising AMAs which Board attorney, Will Crow, said was legal and Bandon church issue concerning issue of a statute that exempts the chapel from AMAs. Member had asked about statute that did not pertain to churches. Extended audience discussion on chapel and their obligations.

President – Colleen Nicholas reported that maintenance fee payments of all members would be reviewed. 92 owners in arrears for more than 90 days. 18 owners to get liens on property. Total outstanding amount is \$40,443. Steps outlined as to what will be done to recoup monies owed such as collection agency, credit reporting and liens. Current possible liens to be examined as to best way to get money back to Association.

(No vote taken on accepting reports into the record)

NEW BUSINESS

- DeMoulins going on vacation until July 5. Office will be staffed by Colleen this week and Dana next week.
- Member suggested names of people that owe money be published in newsletter. Other member said they had tried once before and told it was not legal.
- Nominating Committee must report volunteers by November and would need volunteer list by October.
- Noise ordinance rules should be adopted for AB. Currently covered by county.
- Timbermill – turbine company – has put in conditional use permit. Goes to planning commission then county commissioners then permit process. May be late 2018 before

completion. Presentation in Hertford was attended and company officials agreed to give presentation to AB possibly in late August.

- Bill Dunn reported that 3 people are vying for county commissioner and one per month should be invited to speak at monthly meeting starting in August.
- Clubhouse rented on next card night and card night moved to 16th.
- Maintenance position will continue to be full time. Committee set up to review resumes and conduct interviews and dates were given to meet. Members were asked to volunteer to be on interview committee. Two volunteers were needed and came forward to be on committee (Colleen will report on results of interviews).

Meeting opened to members' comments / questions

Bill Robbins urged members to attend county commissioners' meetings. New assessments being discussed by commissioners as well as other budget matters.

Becky thanked the board with a problem she was having with a fence and Ken Nowlin in particular. Becky also asked about a member smoking and leaving plastic cigar tips on ground in front of office and in park. NW asked to look out for and letting him know he is littering.

Bill Robbins asked to do convocation.

Meeting adjourned at 10:30 AM.