

ARROWHEAD PROPERTY OWNERS ASSOCIATION
MINUTES OF MONTHLY MEETING
NOVEMBER 12, 2016

Property owners present: 13

Call to order by President Colleen Nicholas: 9:05 AM

Invocation by Kenny Nowlin

Roll Call:

Kenny Nowlin	PRESENT
Brenda DeMoulin	PRESENT
Chuck DeMoulin	PRESENT
Bill Dunn	PRESENT
Dana Nicholas	PRESENT
Colleen Nicholas	PRESENT
Amy Cisneros	PRESENT
Lisa Bullock	PRESENT

Minutes read from October meeting and approved 7-0.

COMMITTEE REPORTS

Ecology – Ken Nowlin reported that high water during the September storms resulted in some minor damage to the pier. Salinity normal and 10” rainfall. 1 permit granted for clear cutting a lot. He also reported that we have several electronics like a TV/amplifier/record player that we need to get rid of.

Public Works – Colleen asked about crush and run for unpaved roads and Bill Dunn reported that we must wait until ground is thoroughly dry before putting down crush and run. Colleen also asked about painting of clubhouse and Bill reported that main room has been painted and now they must paint hall and bathroom. A tractor tire was repaired and a tree on Pocahontas was removed and the new noise ordinance sign was replaced. Limbs in park and on roads were removed and a large log was removed from under the pier and some places on the pier have been repaired.

Building Control – Chuck DeMoulin reported that 3 letters have been sent to homeowners regarding accumulation of weeds, vines and undergrowth. 1 public nuisance letter sent regarding failure to clean up after their dog after complaint from another homeowner. 1 permit granted for deck expansion. 1 email answered from a new property owner regarding building restriction on property on Indian Creek. Chuck said that he and Brenda went to property and did measurements and reported to homeowner.

Treasurer – Brenda DeMoulin reported total income was \$91,261.82. Total expenses were \$52,017.59. Checking balance is \$34,237.55 and reserve balance is \$95,107.03. Still have 122 homeowners that owe late monies and letters will go out. Colleen asked when letters would go out and Brenda said by end of November. Colleen stressed that payment arrangements can be made for anyone owing back fees.

Neighborhood Watch – Dana Nicholas reported NW did not have a meeting during October because of inclement weather and workload. Dana reported that during hurricane Matthew, several trees blew down and many homeowners had power outages for a couple of days. Flooding affected AB and the surrounding area. NW member James Wilson sent a letter to Dominion commending them for quick work during storm and one employee in particular for going above and beyond to restore service. On Halloween, Mr. Wilson and Jeffrey Gilbert patrolled area during the time children and parents were out trick or treating and also gave out candy. Chuck DeMoulin also went around during the day.

Volunteers needed to fold and label newsletters for mailing on the following Monday. Pizza and drinks will be provided. Sign-up sheet available. Decals are being included in newsletter. Two for residents and one for owners not in AB. Next NW meeting Tues. 11/22 @ 4 PM. Chuck added that residents should make sure house numbers are on house and not just on mailbox. This will help emergency services when trying to locate homes during emergencies.

Park Operations – Amy Cisneros reported the start of a food drive with boxes available in the office and the clubhouse for non-perishable food items. Goal is set at 100 lbs. of food to be collected and end date before Christmas will be determined. Food will go to Roger Coleman at the Food Pantry in Edenton. Bingo has been put on hiatus for the winter. Volunteers needed for Bingo committee to find out who can take over various duties when Bingo resumes. Arrowhead t-shirts still available in office. Fall festival and yard sale big success. Yard sale brought out many people to sell in AB. Games, prizes and hayrides were available at fall festival in clubhouse. Game day at clubhouse was at 2 PM that day.

Legal – Lisa Bullock reported 4 new liens to be filed. Over \$0000 past due total.

President's Report – Colleen Nicholas reported no new Communication Committee meeting. Newsletters are ready to go out. Facebook has well over 300 people following AB page. Update on resumes and interviewing for maintenance position. Nov. 29, two candidates will be interviewed. Ken Nowlin will retire as of Dec. 31st. Several candidates already interviewed. Budget discussions will continue. 4 budget presentations will be given. Budget will be voted on at Jan. 14 meeting. Budget presentation will be Feb. 9 @ 6 PM at clubhouse to go over budget and repeated at Feb. meeting on the 11th and then March 9th at meeting. Colleen clarified for Board members that these meetings were just to inform members of budget numbers. Budget will be voted on @ Jan. meeting. Volunteers chosen for Restrictive Covenant review committee. First meeting was Monday following meeting (Nov. 14). Anyone welcome to attend and be committed to help review RCs. Ron Cummings (Dist. 1) & Don Faircloth (At-large) are new commissioners for our area.

NEW BUSINESS

Nominating committee in place and first meeting held 10/24. Volunteers for Board positions should turn in resumes. Barbara Sutton voted as Committee chair passed 7-0.

Dec. 16, Ken Nowlin and Christmas committee will go around AB to determine best Christmas decorations and winner and runner up will be chosen. Sign for winner and poinsettias for both will be given.

Office and maintenance holiday hours will be published in upcoming newsletter.

Discussion from members.

Bill Robbins gave benediction and meeting was adjourned at 10:20 AM.